

# EXTENDED ABSENCE FORM

*This form should be used by students/parents in the event of an extended absence (i.e. 3 or more days). One can be obtained either from the homeroom teacher, in the school office, or on Edline.net. It is the student's responsibility to turn in all assignment(s) and to arrange to make up any missed tests. Long term projects and tests scheduled after the student's return to school, will remain due on the originally scheduled dates. **Please return this form to the homeroom teacher before taking it home to ensure that a copy is kept on file at school.***

Student's Name: \_\_\_\_\_ HR Teacher / Grade: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Date(s) of Absence: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

*Teachers, please fill out any assignment information, or mark the box to indicate that assignments are posted and can be accessed on Edline **and initial**. Attach any necessary papers to the back of this form.*

Language Arts: [ ] EdLine: \_\_\_\_\_

\_\_\_\_\_ Due Date(s): \_\_\_\_\_

Reading: [ ] EdLine: \_\_\_\_\_

\_\_\_\_\_ Due Date(s): \_\_\_\_\_

Math: [ ] EdLine: \_\_\_\_\_

\_\_\_\_\_ Due Date(s): \_\_\_\_\_

Science: [ ] EdLine: \_\_\_\_\_

\_\_\_\_\_ Due Date(s): \_\_\_\_\_

Social Studies: [ ] EdLine: \_\_\_\_\_

\_\_\_\_\_ Due Date(s): \_\_\_\_\_

Bible: [ ] EdLine: \_\_\_\_\_

\_\_\_\_\_ Due Date(s): \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_ Due Date(s): \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_ Due Date(s): \_\_\_\_\_